# Goals & Requirements

Diamonds & Doves Wedding and Event Planning has a handful of objectives for your wedding. Creating a vibrantly beautiful and memorable day is what D&D is striving for and from the modern vintage theme to the flower girl's headpiece, your day will not only be a reflection of your relationship, but your personalities as well.

We want to provide you, along with your seventy five family and friends, the best experience we can offer on your wedding day. This includes providing a stress-free atmosphere, following through on all communication needs and maintaining the highest level of professionalism during the entire process. From our first meeting to the morning after your wedding and beyond, we want you to be completely satisfied with the assistance we've given you in planning your big day.

We can ensure the modern vintage theme will be carried out in all aspects of the affair. This includes invitations, décor, table centerpieces, the cake and its unique topping, and welcome gifts. The sunset color scheme will also be present in regards to everything above including table runners and hair pieces worn by you and your bridal party.

Open lines of communication will consistently be utilized by D&D employees. We want to hear if you have any apprehensions, questions or concerns at any time during the planning process. Our job is to help you create your dream day together by listening and guiding, not by dominating and dictating.

D&D will not exceed the \$19,000 budget created by you as the couple. Included in the budget is the rehearsal dinner, venue for the ceremony and reception, catering, a mimosa mingle, hotel accommodations for selected guests, décor, invitations, entertainment, photography and flowers. Please see our complete budget for more information.

D&D ensures an unforgettable wedding experience for you and your seventy five guests. D&D will remain professional in all communication activities while planning and executing this event. The company can also guarantee a refund if at any point you as the couple are not satisfied with the service we have provided. Please review the signed contract in Appendix A.

# Location

The venue selected for your wedding is the Alderbrook Resort and Spa located right on the beautiful waters of the Hood Canal. Equal parts scenic wilderness lodge and modern luxury await you and your guests. It is the perfect place to host a Pacific Northwest wedding, and the location will truly make your day spectacular.

The Alderbrook is located about two hours away from Seattle and can be accessed by a scenic ferry ride or drive. Included in this proposal are detailed driving directions and a map of the resort grounds to make your wedding weekend as stress-free as possible. Please see Appendix D for the directions. The site map can be found in the Alderbrook information folder at the back of this proposal.

As the wedding is set for mid-August, our primary ceremony is set to be outside under a beautiful tent. With the possibility of rain, there are several backup rooms that can be used without extra charge. The tent can also be closed, allowing the ceremony to still be held inside it. The reception will then be held inside the Olympic Ballroom, where tables and a dance floor will be set up. Guests can mingle inside or out on the patio. Please see the pictures we have included in Appendix B.

## **Hotel Accommodations**

The Alderbrook Hotel and Spa is where you, your family and the bridal party will be staying. Because the majority, if not all, of your guests will be staying at the Alderbrook as well, they have offered a twenty percent discount off each room booked for your wedding.

Included in the budget you have provided us are hotel accommodations for you as the couple (three nights), both sets of your parents (three nights) and the bridal party (two nights). For the couple, we suggest a king room with a beautiful view of the garden. For the parents, a creek view with queen beds and for the bridal party, creek view rooms with two queen beds. All prices are subject to change, so D&D recommends booking preferred rooms early. Please see Appendix C for detailed pictures of the rooms.

## Rehearsal Dinner

The rehearsal dinner will be taking place at Stevens Restaurant in Shelton, WA, which is approximately a twenty minute drive from the Alderbrook. The restaurant is a perfect combination of modern and classic. It has delicious food and many options to satisfy you and your guests. In addition to speaking with regular diners, we have personally spoken with the head chef and he is capable of preparing anything you would desire at a very reasonable price.

Per your request, chicken kabobs will be your served to your twenty guests and alcohol is not included in the price of the dinner. As we discussed, you as the couple will be providing dinner for your guests. All alcoholic beverages will be put on separate tabs for guests to pay themselves.

Please review the sample menu:

**Starters:** Spinach salad with walnuts, strawberries, feta cheese with raspberry vinaigrette

OR

Traditional Caesar salad

Main Course: Chicken Kabobs marinated in Indian seasonings with vegetables and wild rice

Keep in mind this menu is completely flexible. Considering everything at the restaurant is reasonably priced, each dinner would cost about \$16 per person (including gratuity). Please see our full budget.

# Catering

### Plated Reception Dinner

The Alderbrook does all of their own catering, so quality and freshness are ensured because everything is made in-house. They require a \$65 minimum per person. This price does not pertain to children. While this may seem like a lot, the venue allows alcohol to count toward this amount.

Here is a sample dinner menu based on your specifications (keep in mind they are flexible and we can finalize the menu at a later date):

**Starter:** Green salad with honey crisp apples, spiced nuts, cypress grove, goat cheese and

ginger vinaigrette

Main Course: Pan roasted Washington chicken with sweet potato gash, coriander, crème fraiche

and charred jalapeno vinaigrette

OR

Naturally raised New York strip with truffle roasted potatoes, green peppercorn

sauce and crispy shallots

**Kids Menu:** Chicken strips with french fries

OR

Macaroni and cheese with a side of fresh fruit

All dinners will be plated and served to each individual guest. Fresh bread, coffee and an assortment of tea are complimentary. Please see the exact catering price outlined in the budget.

#### Alcohol

At your request, mimosas will be provided during the hour-long mimosa mingle. Beer and wine will be served during the reception for all guests over 21 years old.

The mimosas are included in the \$65 per person catering charge.

The Alderbrook charges \$100 per keg at the reception, and a \$20 corkage fee per bottle of wine, however they only charge for what they open. If you don't want to provide the wine, the Alderbrook has a large selection, all of which cost \$34 per bottle. There is no corkage fee on their wine. We have figured two kegs into the budget, as well as 20 bottles of the Alderbrook's wine. Please see the budget for exact costs.

# Mimosa Mingle

D&D proposes a mimosa mingle following the ceremony and preceding the reception. This will be an hour-long event allowing D&D and the Alderbrook staff to set up the reception. Included in the set up will be lighting, entertainment, the dance floor and table decor.

A lavish display of fruit will also be present at the mimosa mingle. Seasonal fruit such as strawberries, blueberries, bananas, grapes, pineapples, apples and accompaniments such yogurt dip will be provided for guests to snack on before dinner.

The mimosa mingle will allow guests to relax while enjoying crisp sunset-colored drinks on the hotel's patio. Non-alcoholic versions will also be available for children and non-drinking adults. After the mingle, guests will head into the Olympic Ballroom for a plated dinner and the reception. Please see the detailed budget for in-depth costs.

# **Transportation**

All guests will be providing their own transportation to the venue. This was included in the contract signed by all members of D&D and you and your mother. The Alderbrook Resort has a large parking lot capable of accommodating all seventy five guests. The venue is at the following address and directions are provided for you in Appendix D: Alderbrook Resort and Spa, 7101 WA 106, Union, WA 98592.

# **Guest Itinerary**

When your guests enter the Alderbrook Resort and Spa, they will immediately be greeted by the Alderbrook's friendly staff. They can enjoy several oversized couches placed around an enormous fireplace with unobstructed views of the Hood Canal, or relax and read a novel in their queen-sized beds. You and your guests can also play chess at one of the three antique game tables in the quaint common area.

The partnership between the Alderbrook and D&D ensures the creation of an unforgettable wedding for you and your guests. We have both been working together to orchestrate a wonderful weekend in celebration of your commitment to one another! Please see the three-day

weekend itinerary we have put together for you. All the other details will be taken care of by us at D&D. Please see the timeline for more in-depth information.

Thursday August 11, 2010:

4:00 p.m. - Arrive and check in

6:00 p.m. - Dinner at a local restaurant with couple and parents

Friday August 12, 2010:

4:00 p.m. - Bridal party arrives and checks in

6:00 p.m. - Rehearsal dinner at Stevens Restaurant

9:15 p.m. - S'mores around a bonfire at the Alderbrook

Saturday August 13, 2010:

4:00 p.m. - Bride, bridal party and moms get hair done

6:15 p.m. - Wedding ceremony begins

6:45 p.m. - Mimosa Mingle

8:00 p.m. - Plated dinner service begins

9:30 p.m. - Reception begins

Sunday August 14, 2010:

7:00 a.m. - Breakfast is available in the restaurant (served until

noon)

11:00 a.m. - Check out

Included in Appendix E are some fun activities and day trip ideas from the Alderbrook. Your guests can choose to relax or maximize their stay on the beautiful Kitsap Peninsula by participating in exciting and local events.

# Photography

To ensure beautiful wedding photos, D&D recommends using Kristi Lloyd Photography. We know having professional, elegant and unique photos is a high priority for you and we are confident in our selection. Kristi Lloyd has a unique style, which is something we know you value. Her photos tell a couple's story and are anything but boring.

D&D recommends Wedding Package Three, which includes seven hours of photography with two photographers, \$1,000 worth of prints after the event, online viewing and ordering, a complimentary engagement session and digital negatives on your one year anniversary. Please see the budget for detailed cost information.

## **Invitations**

To go along with the theme of modern vintage, D&D along with the bride selected cream and yellow invitations from Printable Press. The yellow flower symbolizing happiness and commitment is present on all of the paper for the affair including save the dates, formal invitations, response cards and thank you notes. We wanted the sunset color scheme of the wedding to be present on the paper sent to guests and these invites achieve that goal.

Printable Press is an online invitation site specializing in digital invitations clients can print themselves. The site allows the client to select or customize their perfect invitation and pay for the template instead of each individual piece of paper. This cuts costs and minimizes waste.

The price noted in the budget includes save the dates, formal invitations, response cards and thank you notes, along with assembly costs such as paper, envelopes, a love bird stamp, ink and postage.

Some assembly is required because a template is being used. Additional time and money will need to be spent on printing the required materials. You have agreed to this because of the drastic price difference, and will therefore need to print all the materials from home or at a printing station such as Kinkos. Please see the budget for more detailed information regarding the invitations. Please also see the example invitation, response card and thank you note in Appendix F.

# Wedding Cake

Suzanne Dervaes, the head pastry chef at the Alderbrook, will construct your elegant yet modern wedding cake. Suzanne is the winner of multiple awards for her intricate and stunning cake designs. She won the "Most Creative Cake" award at the Seattle Center's 40th Anniversary Celebration and is a previous gold medal winner at both the American Culinary Federation regional and state competitions. The Alderbrook offers complementary cake testing with a variety of flavors to choose from, and setting up a meeting with Suzanne can be arranged immediately.

Suzanne can customize your desired three layer cake with a coating of white fondant and steady orange and yellow hand-piping, which will accommodate your wedding theme. The top layer of the cake will be boxed and given to you to freeze after the reception. Gracing the top of the cake will be two unique cream love birds facing each other. This will emphasize the modern vintage theme and will compliment the table numbers that are silhouettes of sparrows.

Please see Appendix G for images of the cake and cake toppers. Please also see the budget for pricing details.

## Entertainment

D&D has selected Action Entertainment to DJ your big day. We have heard great things about them and staff at the Alderbrook highly recommended them to us. The company is out of Seattle and specializes in providing entertainment at weddings. You requested we find a DJ that will allow you to pick your songs, and this company grants that freedom.

The employees at Action Entertainment say they will allow you as the couple to pick the main genre you would like played, as well as any specific songs. When D&D spoke with the entertainment company, they informed us they have four DJs, all of whom are experienced and well trained. They also assured us they are professional in their behavior and attire at all events. The DJs can also emcee for the event, which is something we had talked about with you.

Action Entertainment requests a hotel room be provided for their DJ if the wedding is at a destination spot. We have included this in the budget and will arrange for their DJ to stay at the Super 8 in Shelton, WA. This hotel is only fifteen miles from the Alderbrook and transportation will not need to be provided.

At your request, D&D has found a solo guitarist to play an acoustic version of Cannon D as you walk down the aisle during your ceremony. Barry Pollack is a highly reviewed Seattle acoustic guitar player. He has opened shows for the Seattle Symphony, Ray Charles, Bo Diddley, and The Seattle Chamber Orchestra. Please see the budget for entertainment cost information.

# Welcome Gifts

Per your request, we have created a fun, yet elegant candy bar to be set up after the ceremony and throughout the reception. The wedding's colors and vintage theme served as the main inspiration for the candy bar, emphasizing your fun personality. A sign will be placed near the table instructing guests to help themselves. They will be able to take home their share in small candy bags that they can tie with the orange, yellow, or pink ribbon set up on the table.

D&D feels it is important to integrate all of your favorite candies while still sticking to the color theme of oranges, yellows, and pinks. Included in the candy bar are watermelon slices, raspberry gummies, and Sour Patch Kids. To mix it up for the guests, D&D also chose orange and pink gumballs, tangerine Jelly Beans, and yellow gummy bears. Finally, to add a contrasting texture and to incorporate the vintage theme of the wedding, white chocolate-covered pretzels were chosen.

The candy will be ordered in bulk from queencitycandy.com and bestbuycandy.com. Both Web sites offer free shipping with an order of \$25 or more, so shipping charges do not apply. The Web sites also offer color selection options, so D&D will be able to customize the orders. To accommodate all seventy-five guests with more than half-a-pound of candy each, all candy will be ordered in quantities of five pounds or more.

The idea is to display the candy in separate glass containers, bowls, and jars. Clear glass will showcase the candy and serve as decoration, while allowing guests to pick out their preferences without holding up others. The added variety of the glass containers will only enhance the theme of the wedding, and placing the containers at different heights on the table will also add to the visual appeal of the set-up. Plastic scoops will be placed inside the containers to help the guests easily serve themselves and three extra scoops will be set on the table to relieve congestion if needed. Please see the budget for detailed cost information.

## **Flowers**

Flowers in the preferred colors of pink, yellow and orange will be delivered on the morning of your wedding by Aria Style of Seattle. D&D will put together the bouquets after the flowers have been delivered to the Alderbrook. Your bouquet will consist of yellow roses per your request, and each bridesmaid bouquet will be a block of either daisies, calla lilies or carnations. Each bouquet will correspond to a groomsman's boutonniere. Boutonnieres and hair pieces for the bridal party and flower girl will be pre-made and also delivered that morning. As discussed, all men in the wedding will have different boutonnieres.

Fourteen loose bouquets will also be delivered, and will be put together by the staff of D&D. Bouquets will be tied together with yellow fabric and ribbon and placed in various vintage and mason jars. The bouquets will consist of dahlias, roses and appropriately colored wildflowers.

## **Function Sheet**

## Thursday August 10, 2011

12:00 p.m. Dianne calls Alderbrook caterers to confirm number of guests.

12:30 p.m. Molly emails directions and any other driving routes to guitar player, DJ and

hair stylist.

2:00 p.m. Isabela receives the candy and begins organizing and placing it in jars.

#### Friday August 11, 2011

11:00 a.m.	D&D arrives at the Alderbrook. Laura makes sure a private check-in
	is set up.

- 11:30 a.m. Isabela checks on hair appointments for bride, both moms and flower girl for 4:00 p.m. the next day. Megan calls flower company to make sure they are scheduled to come at 10:15 a.m. tomorrow. Megan also calls guitar player to confirm.
- 1:00 p.m. Molly, Isabela, Megan, Dianne and Stephanie go to the rehearsal dinner site. Help with set up and make sure everything is done. Laura stays back with the guests.
- 3:00 p.m. Dianne checks the weather report and will call the bride/groom and the Alderbrook if there are any concerns.
- 4:00 p.m. Wedding party arrives at Alderbrook and is shown to rooms to relax. Laura stationed at lobby to greet them.
- 5:00 p.m. Final preparations for rehearsal dinner. Molly and Isabela go to the restaurant to make sure its staff is prepared for the 20 guests.
- 6:00 p.m. Rehearsal dinner. Megan, Dianne, and Stephanie to stay at restaurant.
- 9:00 p.m. Guests leave restaurant.

9:00 p.m. Laura stakes out fire pit and chairs for guests.9:15 p.m. Guests arrive to fire pit to make their S'mores.

#### Saturday August 13, 2011

10:00 a.m. All D&D staff arrives at Alderbrook. Molly discusses weather with staff.

10:15 a.m. Flowers are delivered. Megan meets florist to pick up and assemble.

10:30 a.m. Begin décor set up. Stephanie sets up lighting in reception area. All help the Alderbrook staff set up tables and chairs. Megan works on flower arrangements and centerpieces.

1:00 p.m. All staff take a one hour lunch break.

2:00 p.m. Molly looks at traffic and checks alternate routes for guests coming that day.

3:00 p.m. Isabella puts candy in jars. It will not be put in the reception area until during the Mimosa Mingle.

3:30 p.m. Hair stylist arrives. Isabela shows her where she can set up.

4:00 p.m. Isabela then takes bride, both moms, and flower girl to hair appointments.

4:30 p.m. Laura confirms Mimosa Mingle. Check with bartenders and caterers to make sure we have servers and enough drinks for all the guests.

5:00 p.m. DJ arrives at Alderbrook. Molly assists in checking microphones.

5:15 p.m. Guitar player arrives. Stephanie assists him to the correct area.

5:30 p.m. Guests arrive at outdoor ceremony. Molly greets guests while others help people with seating arrangements.

6:15 p.m. Guitar player begins with first song.

6:16 p.m. Dianne helps oversee people going down the aisle. The flower girl and ring bearer are first.

6:16p.m. First bridesmaid and groomsman go down aisle.

6:17 p.m. Second bridesmaid and groomsman go down aisle.

6:18 p.m. Third and final bridesmaid and groomsman go down aisle.

6:19 p.m. Guitar Player begins playing Cannon D.

6:20 p.m. Bride comes down the aisle while all stand and ceremony begins.

6:35 p.m. The ceremony is finished and the bride and groom depart.

6:36 p.m. The flower girl and ring bearer depart down the aisle.

6:37 p.m. First bridesmaid and groomsman depart the ceremony.

6:38 p.m. Second bridesmaid and groomsman depart the ceremony.

6:39 p.m. Third and final bridesmaid and groomsman depart the ceremony.

6:40 p.m. Stephanie escorts guests to the Mimosa Mingle on the patio of the Alderbrook.

6:45 p.m. The Mimosa Mingle begins. Mimosas are served as well as Arnold Palmer lemonades for children and a non-alcoholic option.

6:50 p.m. Dianne checks the ceremony tent to make sure everyone made it to the cocktail reception.

6:50 p.m. Set up for reception begins. Megan finishes flowers and centerpieces and makes sure they are all in place on the tables. Molly will help with table settings. Stephanie will tie the pre-made ribbons and doves on the chairs. Isabela will move the already set up candy bar to correct place. Dianne will set up the cake. Laura will check with caterer to make sure dinner is ready to be served. Dianne to prepare guest picture frame and signing area. Check to make sure there is a cleared area around the frame to ensure there will be no line and it will not be in

the way of anything else. Molly puts the menu on the chalkboard with ingredients included for allergy warnings.

7:45 p.m. The Mimosa Mingle ends. Molly will escort the guests into the

Olympic Ballroom.

8:00 p.m. Plated dinner is served. Laura will oversee this and help caters and

guests with any questions.

9:00 p.m. Dinner ends.

9:15 p.m. The DJ/MC announces the couple is cutting the cake.

9:20 p.m. The DJ/MC announces the couple's first dance and they dance to

"The Way You Look Tonight" by Michael Buble.

9:24 p.m. The first dance song ends and all are welcomed to join in more dancing.

12:00 a.m. The reception ends. Guests depart to their rooms.

12:15 a.m. All help staff and DJ take down decorations.

### Sunday August 14, 2011

9:00 a.m. All be in the lobby of the Alderbrook to assist in guest check out.

Thank them for a wonderful weekend!

# **Timeline**

Please look over the timeline we have put together for your wedding day. The dates are suggestions, but we at D&D highly recommend following the timeline as it has been designed to ensure a stress-free day for you and your guests. Each D&D employee has been assigned a handful of tasks. We can ensure, with your cooperation, everything will be completed on time. The timeline is just as much for your benefit as it is ours. By assigning D&D employees to each of these tasks, we guarantee they will be done and no confusion will arise as to who is in charge of what. Please look it over and ask us to clarify any questions you may have.

Date	Task	Who
9 Months Prior	Meet client	All
	Construct budget	Stephanie
	Select date and check for possible conflicts	Stephanie
	Develop a theme for the wedding day	All
	Construct preliminary guest list	Molly
	Select and reserve venue for ceremony and reception	Laura
	Develop a rain plan (indoor options)	Dianne
	Reserve hotel rooms for couple, parents and bridal party	Isabela
	Start looking at caterers and other vendors	Megan
	Begin looking at rental materials (lighting, etc.)	Stephanie

	Make security arrangements if possible at location	Molly
	Check for property and alcohol permits	Isabela
	Order bride's dress and formal wear for groom	Stephanie
	Order save the dates	Stephanie
6 Months Prior	Create a function sheet and contact list for wedding day	Megan
	Solidify guest list	Laura
	Confirm caterer and menu	Laura
	Reserve location for rehearsal dinner w/ meal options	Isabela
	Make selections and order welcome gifts (candy bar)	Stephanie
	Send save the date cards and order invites, thank you's, etc.	Molly
	Book entertainment (DJ and acoustic guitar)	Megan
	Choose florist and order flowers	Dianne
	Plan decorations and order rented material	Molly
	Confirm rehearsal dinner location and menu	Dianne
3 Months Prior	Research and hire a photographer	Stephanie
	Prepare mailing labels and send out formal invites	Dianne
	Finalize décor and facility arrangements	Laura
	Confirm attire for groom and all other parties (F.G)	Isabela
	Have bride do final fitting for dress	Stephanie
	Double check the extra help given by Alderbrook staff	Megan
	Inspect facility for safety and recommend repairs	Isabela
1 Month Prior	Inspect tents for damages, holes, etc.	Stephanie
	Record RSVPs	Laura
	Ask Alderbrook to mow the lawn, turn off sprinklers, etc.	Dianne
	Finalize details with all rental companies and vendors	Isabela
	Confirm welcome gifts have been delivered (2-3 weeks prior)	Molly
	Make hotel arrangements for DJ	Molly
	Confirm hotel arrangements	Molly
1-2 Weeks Prior	Make certain non-RSVPd guests aren't coming	Megan
	Print guest list in alphabetical order	Molly
	Finish table cards, place cards, table numbers	Molly
	Confirm seating chart	Stephanie
	Brief staff (Alderbrook and yours) of their duties	All
	Gather all welcome gifts	Isabela
	Making catering guarantees	Laura
	Confirm guest arrival at hotel (3 days prior)	Megan
	Prepare event box with emergency supplies	Dianne
12-Aug-11	Rehearsal dinner - make sure guests are taken care of	Laura

12 4 11	A	A 11
13-Aug-11	Arrive at the Alderbrook	All
10 a.m.	Confirm last minute details with staff, including weather	Molly
10:15 a.m.	Get flowers delivered and assemble them	Megan
10:30 a.m.	Set up tents and décor for ceremony	All
	Lighting	Stephanie
	Tables/Center pieces	Megan
	Flower arrangements	Megan
	Set up picture frame as guest book	Laura
	Menu board	Molly
	Chairs/Tables	Alderwood Stat
1 p.m.	Lunch for staff (1 hour break)	All
2 p.m.	Confirm guest arrival times (traffic report)	Molly
3 p.m.	Set up candy bar	Isabela
4 p.m.	Get bride, moms, F.G. to hair	Isabela
4:30 p.m.	Confirm mimosa hour, including mixers, etc.	Laura
5 p.m.	Assist in DJ set up and mic checks	Molly
	Confirm ceremony time with bride and acoustic player	Megan
5 p.m.	Last minute preparation	All
5:30 p.m.	Greet Guests	Molly
6:15 p.m.	Ceremony and acoustic guitar start	Dianne
6:16 p.m.	Acoustic guitar ends	Dianne
6:35 p.m.	Ceremony ends	Dianne
6:45 p.m.	Mimosa Hour begins/Transfer guests to second tent	Stephanie
6:50 p.m.	Ensure all guests make it to cocktail reception	Dianne
7:45 p.m.	Mimosa Hour ends/Send all guests to Olympic Ballroom	Molly
8:00 p.m.	Plated Dinner is served	Laura
9:00 p.m.	Dinner Ends	Laura
9:15 p.m.	Couple cuts cake and reception begins	Isabela
9:15 p.m.	Music starts	Megan
12 a.m.	Event ends	All
12:15 a.m.	Take down and pack up	All
	and paon op	
-2 Weeks Post	Send thank you notes to vendors and guests	Isabela
	Finalize billing and confirm budget	Stephanie
	Return all rented and borrowed items to vendors	Megan

# Budget

D&D Budget	
	Actual Costs
T. 1/47T 0.G . t. 7.1.1.7	
Total (All Tax & Gratuity Included)	\$18,992.38
	Actual Costs
Ceremony & Reception Fees	
Site fee	\$3,240.00
Tents	\$0.00
Lighting	\$0.00
Tables and chairs	\$0.00
Table Runners/Fabric	\$60.00
Wine at Reception (20 bottles)	\$756.00
Kegs (2)	\$216.00
Food at Reception	\$5,500.00
Mimosa Mingle	\$0.00
Cake	\$450.00
Love Bird Cake Toppers	\$39.00
Fruit Display	\$52.00
Total Ceremony & Reception Expenses	\$10,313.00
	Actual Costs
Rehearsal Dinner	
Site fee	\$0.00
Food (no alcohol and 20% gratuity included)	\$336.00
Linens/Silverware	\$0.00
S'more Ingredients for 20 people	\$20.00
Total Rehearsal Dinner Expenses	\$356.00
	Actual Costs
Lodging with 20% discount	Actual Costs
Hotel for Couple - 3 nights Canal View	\$562.00
Hotel for 2 Sets of Parents - 3 nights	\$948.00
Hotel for Bridal Party - 2 nights, 2 rooms	\$670.00
Hotel for DJ - Super 8	\$50.88

	Actual Costs
Flowers	
Boutonnières	\$66.00
Bridal Hairpiece	\$22.50
Fabric	\$15.00
Flower Girl Headpiece (\$25) & Outfit (\$70)	\$95.00
Loose Bouquet (\$25/bouquet)	\$378.00
Mason/Vintage Jars	\$20.00
Delivery Fee	\$12.00
Total Flower Expenses	\$608.50
	Actual Costs
Entertainment	
Guitar Player for Ceremony	\$150.00
DJ - Action Entertainment	\$575.00
Total Entertainment Expenses	\$725.00
	Actual Costs
Photography	
Photographer	\$3,700.00
Extra prints	\$0.00
Total Photography Expenses	\$3,700.00
	Actual Costs
Stationery/Printing	
Printing Paper	\$90.00
Envelopes	\$115.00
Invitations	\$70.00
Response Cards	\$30.00
Save the Dates	\$40.00
Customization Fee	\$25.00
Thank-You Cards	\$30.00
Love Bird Stamp & Ink	\$10.00
Postage	\$50.00
Chalkboards x 2 (Menu and Seating)	\$22.00
_	
Paper for Love Bird Table #s	\$10.00
Paper for Love Bird Table #s  Paper for Birds on Chairs	\$22.00 \$10.00 \$15.00 \$15.00
Chalkboards x 2 (Menu and Seating)  Paper for Love Bird Table #s  Paper for Birds on Chairs  Ribbon  Stands (table #s)	\$10.00 \$15.00

	Actual Costs
Hair	
Bride	\$65.00
Moms x2	\$130.00
Flower Girl	\$35.00
Travel Costs	\$40.00
Total Hair Expenses	\$270.00
	Actual Costs
Welcome Gifts	-
Sour Slice Watermelons	\$15.25
Gumballs	\$19.50
Raspberries	\$15.00
White Chocolate Pretzels	\$25.95
Jelly Beans	\$32.85
Sour Patch Kids	\$19.50
Gummy Bears	\$12.95
Candy Bowls	\$44.00
Penny Jars	\$10.00
Tall Jars	\$15.00
Plastic Scoops	\$20.00
Candy Bags (100)	\$10.00
Shipping Cost	\$0.00
Ribbon	\$15.00

## **Appendix Table of Contents**

Appendix A: Contract

Appendix B: Venue Pictures

Appendix C: Hotel Accommodation Pictures

Appendix D: Driving Directions

Appendix E: Local Hood Canal Activities

Appendix F: Invitations

Appendix G: Cake and Cake Toppers

#### Directions

#### From I-5 North:

Take exit 104 to merge onto US 101 N towards Aberdeen/Port Angeles

Turn Right onto WA 106 E

Arrive at destination

#### From I-5 South:

Take exit 132 to merge onto WA-16 W towards Bremerton

Turn left on WA-3 S

Turn right on WA 106 W

Arrive at destination

Note: Guests from farther north can also take the Kingston ferry out of Edmonds for a pretty, alternative route option.

#### From Kingston Ferry:

After exiting the ferry, road turns into 104 W

Continue onto Bond Rd NE/ WA 307 S

Turn right on WA 305 N

Merge onto WA 3 S towards Bremerton

Turn right onto WA 106 W

Arrive at destination

#### From the Alderbrook to Stevens Restaurant (Rehearsal Dinner:

Head west on WA 106 W toward East Beach Drive

Left on US 101 South

Exit toward City Center/Matlock

Right on W Shelton Matlock Rd.

Continue to W Railroad Ave.

Arrive at 203 W Railroad Ave. Shelton, WA 98584